

## GRANT RECOMMENDATION FORM

Please use this form to recommend grants from your Fund at the Yampa Valley Community Foundation. By doing so, you help us process your grant recommendations more quickly and efficiently. After completing all sections for each recommendation, please sign in the appropriate space and fax or mail to: **Yampa Valley Community Foundation, • P.O. Box 881869, Steamboat Springs, CO 80488-1869 • 970/879-8632 • 970/871-0431 (Fax)**

NAME OF FUND: \_\_\_\_\_

NAME OF ADVISOR(S) MAKING RECOMMENDATION(S): \_\_\_\_\_

AS ADVISOR(S) TO THE ABOVE FUND, I/WE RECOMMEND THAT THE YAMPA VALLEY COMMUNITY FOUNDATION BOARD OF TRUSTEES CONSIDER THE FOLLOWING GRANTS:

### RECOMMENDATION NO. 1

NAME OF GRANT RECIPIENT: \_\_\_\_\_

ADDRESS (*where to mail Grant*): \_\_\_\_\_

CONTACT NAME AND TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ GRANT AMOUNT: \$ \_\_\_\_\_

PURPOSE: \_\_\_\_\_

SPECIAL INSTRUCTIONS (*if any*): \_\_\_\_\_

### RECOMMENDATION NO. 2

NAME OF GRANT RECIPIENT: \_\_\_\_\_

ADDRESS (*where to mail Grant*): \_\_\_\_\_

CONTACT NAME AND TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ GRANT AMOUNT: \$ \_\_\_\_\_

PURPOSE: \_\_\_\_\_

SPECIAL INSTRUCTIONS (*if any*): \_\_\_\_\_

I understand that final approval on these recommendations rests in the hands of the Yampa Valley Community Foundation Board of Trustees, whose charge it is to see that all distributions are consistent with the purposes of Agency Funds, Donor-Advised Funds and Special Project Funds and the Yampa Valley Community Foundation.

The Yampa Valley Community Foundation publicizes its grant information in annual reports, newsletters, and press releases. Please check here if you wish your grant to be anonymous  ; otherwise this grant will be listed among others that the Foundation recognizes and in press releases announcing gifts.

\_\_\_\_\_  
SIGNATURE OF ADVISOR

\_\_\_\_\_  
DATE